FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

General Board Meeting Minutes
4259 Richmond Street, Philadelphia, PA 19137
February 13, 2024
Start Time 6:00 P.M.

Roll Call:

- Attendees – C. Creelman, R. Eglin, J. Garbarino, E. McAleer, T. McDade, K. Smith, and J. Stacey
- Excused – T. Conway, M. Grasso, and M. Krajewski
- School Personnel – M. Kocher, J. Rodgers, M. Shay, and M. Walsh

Executive Session – Personnel and Student Discipline

1. **Motion to Waive Reading of the January Meeting Minutes**
   1st. C. Creelman 2nd. E. McAleer
   Action Accepted Unanimously by Board

2. **Motion to Accept Minutes from January 09, 2024**
   1st . T. McDade 2nd . J. Garbarino
   Action Accepted Unanimously by Board

Discussion: Review of January Financials

3. **Motion to Accept Financials for January of 2024**
   1st. T. McDade 2nd . C. Creelman
   Action Accepted Unanimously by Board

Discussion:

- Review FTCES Personally Identifiable Information Policy (PII)

4. **Motion to Accept Personally Identifiable Information Policy**
   1st . J. Garbarino 2nd . E. McAleer
   Action Accepted Unanimously by Board

Discussion: Principal's Report

- iReady Diagnostic
- Towne Hall

Discussion: Personnel - New Hires

- Employee A – I.T. Support Specialist – 01/29/2024
- Employee B – Long Term Substitute Teacher – 01/25/2024

5. **<u>Motion to Accept the Hiring of Employees A and B</u>**
   1st .T. McDade 2nd . E. McAleer
   Action Accepted Unanimously by Board

Discussion: Personnel – Resignations
- Employee C – Special Education Teacher – 02/09/2024

6. **<u>Motion to Accept the Resignation of Employee C</u>**
   1st . C. Creelman 2nd . T. McDade
   Action Accepted Unanimously by Board

Discussion: Review School Calendar for 2024-2025 School Year

7. **<u>Motion to Approve Calendar for 2024-2025 School Year</u>**
   1st . K. Smith 2nd . C. Creelman
   Action Accepted Unanimously by Board

Discussion: Review Board Bylaws for removal of 'Board of Trustees' language

New Business:
- Statements of Financial Interest
- Cheney University MOU for Student Teachers
- Reviewing Minimum Kindergarten Age
- University of Penn Doctoral Presentation
- Continued Ed for Admin

8. **<u>Motion to Adjourn: 6:40 p.m.</u>**
   1st . T. McDade 2nd . C. Creelman
   Action Accepted Unanimously by Board

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Thomas Conway
Recording Secretary